



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

National Trainer – to provide facilitation of the training on HIV prevention and Reproductive Health for Y-PEER leaders

Date: 12 October 2011

Country: Republic of Moldova

Description of the assignment: The subscriber shall act as a trainer in is to act as a trainer in training for youth peer educators in Reproductive Health and HIV prevention that will continue to work with their peers and promote the SRHR and HIV/AIDS prevention messages. The subscriber shall work under the close supervision of the UNFPA RH/Youth Associate and in collaboration with the UNFPA Communication Associate.

Project name: UNFPA Project MDA1R303 “Increased availability of counseling and information services on sexual and reproductive health, and HIV/AIDS/STIs prevention for young people”, ACTIVITY04, UQA46 Fund code

Period of assignment/services (if applicable): 27 October – 20 November 2011

Proposal with the mark “*UNFPA Trainer on HIV prevention*” should be submitted to the following address: UNFPA Office, 131, 31 August 1989 Street, MD-2012, Chisinau, Moldova or by email to office@unfpa.md no later than **24 October 2011, 16:30 (local time)**.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail indicated above. UNFPA representatives will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1. BACKGROUND

Republic of Moldova still faces challenges in sexual and reproductive health education, access of young people to qualitative SRH services, information and formal education on healthy lifestyle. Even though this is a priority of the National Reproductive Health Strategy 2005-2015, there are a range of challenges youth faces today in Moldova.

The trend on HIV transmission among population in Moldova is of serious concern, confirmed by statistics and country context. Factors as high migration rates outside the country and left alone adolescents creates circumstances for risky behavior among Moldovan youth. The labor active

population leaves Moldova in looking for new opportunities, better income and quality of life, therefore a large number of teenagers live alone and/or with neighbors and/or grandparents. The youth behavior is not guided by education programmes in schools or family. Country context data shows the heterosexual way of HIV transmission increased from 82% in 2009 to around 90% in 2010, more than 30% of HIV positive people in Moldova are between 15-39 years old and around 10% of unwanted pregnancies register among teenagers' girls.

Moreover, high migration rates of adults to regional countries created conditions for teenagers to grow up without supervision and family support. In the same time, the Ministry of Education did not include as mandatory school course the Life Skills Based Education (LSBE), but even added an additional optional course – Orthodox Religion. There is still considerable reluctance on behalf of parents to select LSBE to Religious education. On the other hand, Life Skills books are used by a wide range of teachers who understand the importance of healthy lifestyle education. Out of school activities are crucial to support within these context circumstances to ensure access of youth to SRH information and informed decisions.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

The subscriber shall organize training for youth peer educators. The subscriber shall be specifically responsible of:

- develop the agenda and all needed materials for 3 days Training on issues related to reproductive health, modern contraception, HIV/AIDS prevention in consultation with UNFPA RH/Youth Associate;
- prepare handouts and other materials to be disseminated to participants during the training;
- participate in all working meetings directly related to the training;
- act as a trainer during the training and deliver information sessions between 31 October – 2 November 2011;
- develop and submit to the UNFPA RH/Youth Associate a Final Report .

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

I. Academic Qualifications:

- University degree in Medicine;

II. Experience:

- Minimum 5 years of experience as trainer in Sexual Reproductive Health and Rights and HIV prevention;
- Experience in working with young people on STI and HIV/AIDS;

- Experience in organizing and delivery of trainings for young peer educators;

III. Competencies:

- Good facilitation and evaluation skills;
 - Good command of oral and written Romanian and English languages;
 - Ability to work in teams;
 - Excellent ability to write and communicate orally with accuracy and professionalism.
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4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. P11 Form including past experience in similar assignments and at least 3 references;
 2. Financial proposal in USD.
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5. FINANCIAL PROPOSAL

Lump Sum Contracts

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days).

6. EVALUATION

Individual consultants will be evaluated based on the following “Cumulative analysis” methodology:

Minimum qualification requirements:

- University degree in social science or other related fields;
- Minimum 5 years of experience as trainer in Sexual reproductive Health and Rights and HIV prevention;

Based on these minimum qualification requirements a short-list of candidates will be established, subject to the two-stage evaluation procedure:

A) Technical evaluation (max 350 points) – 70%

B) Financial evaluation (max 150 points) – 30%

Technical evaluation will be based on a thorough desk review of applications on the basis of its responsiveness to the Terms of Reference (ToR). Only candidates obtaining a minimum of 245 points would be considered for the Financial Evaluation.

<i>Criteria</i>	Max. Point
Technical	
University degree in Medicine;	60
Minimum 5 years of experience as trainer in Sexual reproductive Health and Rights and HIV prevention;	80
Experience in working with young people on STI and HIV/AIDS	60
Experience in organizing and delivery of trainings for young peer educators;	50
Ability to work in teams, good facilitation and evaluation skills;	30
Excellent ability to write and communicate orally with accuracy and professionalism	40
Good command of oral and written Romanian and English languages;	30
Total technical scoring	350
Qualification over the 70% threshold (245 pts)	245
Points on financial proposal*	150
TOTAL OVERALL scoring	500

**The scoring for the financial proposal is calculated based on the following formula: $S = F_{min} / F * 150$, where S is the score awarded, F_{min} – minimal financial proposal (in USD) out of all the scored candidates, F is the financial proposal (in USD) of the scored candidate.*

ANNEX

ANNEX 1- TERMS OF REFERENCES (TOR)

ANNEX 2- INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS